

Auckland House School



FIXTURE - 2022

JANUARY

Tuesday 25th	Holiday - Statehood Day.
Wednesday 26th	Holiday - Republic Day.
Monday 31st	ICSE & ISC Boarders return.

FEBRUARY

Tuesday 1st	Extra Classes begin.
Tuesday 15th	Quiet Day of Prayer.
Wednesday 16th	Holiday - Guru Ravidas Jayanti.
Wednesday 16th	Forms IX, X and XII Boarders Return.
Thursday 17th	Classes begin for Forms IX, X & XII.
Sunday 27th	Forms VI - VIII Boarders Return.
Monday 28th	Classes begin for Forms VI - VIII.

MARCH

Tuesday 1st	Holiday - Mahashivratri.
Saturday 5th	Admission Test.
Sunday 6th	U.K.G. - Form V Boarders Return.
Monday 7th	Classes Begin for Nursery - Form V.
Saturday 12th	Inter House Hindi Elocution - UPD.
Thursday 17th	Inter House English Debates (Semi Finals).
Friday 18th	Holiday - Holi.
Monday 21st	Inter House English Debates (Finals).
Friday 25th	Inter House Original English/Hindi Recitation Competition (Form III - VII).
Monday 28th	Unit Test - I, begins for Form VI - X & XII.

APRIL

Monday 4th	Unit Test I, begins for Form III - V.
Tuesday 5th	Drawing Exhibition - LPD.
Saturday 9th	Hindi Elocution - Form VI - X.
Sunday 10th	Holiday - Ram Navmi.
Tuesday 12th	Exhibit My Skills - LPD, Tours & Treks begin.
Thursday 14th	Holiday - Ambedkar Jayanti.
Friday 15th	Holiday - Good Friday.
Saturday 16th	Holiday - Easter Saturday.
Sunday 17th	Easter, Tours & Treks end.
** Saturday 23rd	Parent Teacher Meeting (Form III - X & XII).
Thursday 28th	Rangoli Competition - UPD.
Friday 29th	Junior Section Sports Day.

MAY

Tuesday 3rd	Holiday - Parshuram Jayanti & Eid-ul-Fitr.
Friday 6th	Inter House English Elocution - Form III - V.
Saturday 7th	Inter House English Elocution - Form VI - XII.
Monday 9th	Unit Test - II begins for Forms III - XII.
Monday 16th	Holiday - Budh Purnima.
Friday 20th	Fancy Dress Competition - LPD.
Saturday 21st	Inter House Mono Acting Competition.
** Saturday 28th	Parent Teacher Meeting - Form III - XII.
Tuesday 31st	Face Painting Competition - UPD.

JUNE

Friday 3rd	Founders' Day.
Saturday 4th	Carnival.
Sunday 5th	Summer Break begins.
Sunday 12th	Summer Break ends.
Monday 13th	Classes Resume.
Tuesday 14th	Holiday - Kabir Jayanti.
Friday 17th	Solo Dance Competition - LPD.
Saturday 18th	Inter House Solo Dance Competition.
Friday 24th	Recitation Competition - LPD.
Friday 24th	Dry Cooking Competition - UPD.
Saturday 25th	Inter House Stand up Comedy Competition - Form VI - XII.

JULY

Saturday 2nd	Inter House Punjabi Elocution.
Thursday 7th	Half Yearly Examinations begin for Form II - V.
Friday 8th	Recitation Competition - LPD.
Saturday 9th	Parent Teacher Meeting - Form III - XII.
Sunday 10th	Holiday - Id-ul-Zuha (Bakrid).
Saturday 16th	Half Yearly Examinations end for Form II - V.
Wednesday 20th	Half Yearly Examinations begin for Form VI - XII.
Saturday 23rd	Card Making Competition - LPD.
Saturday 30th	Half Yearly Examinations end for Form VI - XII.

AUGUST

Friday 5th	Inter House Original Story Telling Competition.
Saturday 6th	Junior Section Art & Craft Exhibition.
Tuesday 9th	Holiday - Muharram.
* Thursday 11th	Holiday - Raksha Bandhan.
** Saturday 13th	Parent Teacher Meeting - Form III - XII.
Saturday 13th	Recitation Competition - LPD.
Monday 15th	Independence Day.
** Friday 19th	Holiday - Janamashtami.
Saturday 20th	Inter House Singing Competition.
Thursday 25th	Middle Section Sports Day.
Friday 26th	Senior Section Sports Day.

SEPTEMBER

Friday 2nd	Story Telling Competition - LPD.
Saturday 3rd	Inter House Original Story Telling Competition - Form III - XII.
Saturday 10th	Shakespeare Trophy.
Monday 12th	Unit Test - III begins for Forms III - XII.
Saturday 17th	Junior Section Speech Day.
Saturday 24th	Middle Section Speech Day.
Friday 30th	Senior Speech Day.

OCTOBER

Saturday 1st	Autumn Break begins.
Sunday 2nd	Holiday - Gandhi Jayanti.
Wednesday 5th	Holiday - Dussehra.
Sunday 9th	Autumn Break ends.
Monday 10th	Classes Resume.
Tuesday 11th	Calligraphy Competition - Forms I - II.
Tuesday 11th	Flower Arrangement Competition - UPD.
Thursday 13th	Holiday - Karva Chauth.
** Saturday 15th	Parent Teacher Meeting - Form III - XII.
Saturday 22nd	Best out of Waste Competition - UPD.
** Monday 24th	Holiday - Diwali.
Wednesday 26th	Holiday - Bhai Dooj.

NOVEMBER

Friday 4th	Story Telling Competition - LPD.
Tuesday 8th	Holiday - Guru Nanak Dev's Jayanti.
Friday 11th	Clay Moulding Competition - LPD.
Friday 18th	Final Examinations begin for Forms II - IX & XI.
Wednesday 30th	Final Examinations end for Forms II - IX & XI.

DECEMBER

Thursday 1st	Admission Test.
Saturday 3rd	Parent Teacher Meeting - Form II - A, B, C.
Monday 5th	Parent Teacher Meeting - Form III - A, B, C.
Tuesday 6th	Parent Teacher Meeting - Form IV - A, B, C.
Wednesday 7th	Parent Teacher Meeting - Form V - A, B, C.
Thursday 8th	Parent Teacher Meeting - Form VI - A, B, C.
Friday 9th	Parent Teacher Meeting - Form VII - A, B, C.
Saturday 10th	Parent Teacher Meeting - Form VIII - A, B, C.
Monday 12th	Parent Teacher Meeting - Form IX - A, B, C.
Tuesday 13th	Parent Teacher Meeting - Form XI.
Sunday 25th	Holiday - Christmas.

OFFENCES AND PENALTIES

Infraction	Description	Minimum	Maximum
Assault on a student / Fighting	Assault with intent to bodily harm; birthday hits etc.	Administrative intervention.	Expulsion.
Being out of the school premises	Leaving the school grounds without permission.	Detention and Parent notification.	Expulsion.
Bullying	Direct or indirect, physical or psychological intimidation.	Conference with parent.	Suspension.
Cell phones and portable communication devices	Possession and / or use on school grounds. Devices include but are not limited to pagers, hand-held radios, cellular phones, tablets and smart watches.	Parent notification / take over of the device / suspension.	Loss of marks for the term Expulsion.
Cheating / Copying	Dishonest while completing school work, copying and / or falsifying or altering records. Submitting another's work as one's own.	Loss of marks on the assignment / parent notification.	Loss of marks for the term Expulsion.
School sponsored Activity Misbehaviour	Failure to follow conduct rules during activities, field trips or assemblies.	Removal from activity.	Exclusion from other activities / Suspension.
Computer Abuse	Inappropriate use of computer facilities.	Loss of computer privileges.	Suspension.
Disruptive Behaviour	Play fighting, hitting, spitting, pencil fighting, running, kicking, shouting, throwing items, name-calling and / or engaging in behaviour which interferes with the education of others.	Teacher intervention.	Suspension.
Extortion / Forcibly Squeezing / Stealing	Any act or attempt to secure money, property or other gain through threat or physical harm.	Administrative intervention, parent conference.	Expulsion.
Failure to report Information	Students who have knowledge of any disciplinary offence are obliged to report this information to a staff member immediately.	Parent conference.	Suspension.
Failure to report a Teacher's detention	Failure to serve the first detention assigned by a teacher.	Doubled detention with the teacher.	Referral to administration.

Infraction	Description	Minimum	Maximum
Failure to report an Administrative detention	Failure to serve assigned detention.	Doubled detention / Parent conference.	Suspension.
Graffiti / Scribbling	Drawing or writing on school property.	Detention / Property restitution.	Suspension.
On campus Behaviour	Running, loitering, disruptive behaviour, screaming, chanting etc.	Parent conference.	Suspension.
Hazardous Materials	Possession of Fireworks, lighters, matches, sharp pointed objects, paper cutters, substance abuse, tobacco etc.	Parent conference / Suspension.	Expulsion.
Inappropriate items	Items such as unauthorised money, cameras, radios, electronic games / pets, toys, trading cards, dice, lazer pens, headphones, permanent markers, playing cards, walkman, ipods etc. which are not necessary for the school programme.	Confiscation of items.	Suspension.
Insubordination / Disrespect	Refusal to carry out a reasonable request by a staff member, refusal to give an explanation when asked.	Teacher intervention.	Suspension.
Littering	Leaving any materials such as food articles, paper, cans, etc. anywhere in class or in the school grounds.	Conference / Community service.	Suspension.
Loitering	Hanging around the building or campus without a school related purpose, including being in the hallways without permission.	Conference.	Suspension.
Misuse of uniform	1. Wearing of the school uniform in public places such as shopping areas, cinema halls, restaurants, coaching classes, visiting etc. 2. Coming to school in incomplete / incorrect uniform.	Parent notification / Suspension.	Expulsion.
Profanity, obscenity / abuse	Using / writing profane or vulgar language or making obscene confrontation / gestures.	Teacher intervention.	Expulsion.
Retaliation	"Getting even" with another student or adult by threatening a verbal or physical confrontation.	Parent conference.	Suspension.

Infraction	Description	Minimum	Maximum
Skipping Class	Leaving class without a teacher's permission or not attending class.	Parent conference / Detention.	Suspension.
Tardiness / Regular delay	Arriving to school, class or detention after the assigned time.	Teacher intervention / Parent notification.	Suspension.
Theft/Burglary	Taking something that does not belong to you.	Detention and Restitution.	Suspension / Expulsion.
Truancy / Absence without leave	Illegal absence from school.	In school suspension / Parent Notification.	Suspension / Expulsion.
Vandalism	Willful destruction or defacement of school or personal property.	Detention / parent notification / restitution / payment.	Expulsion.
Verbal Abuse	Willfully intimidating, insulting or in any other manner abusing verbally a staff member or student, racial, ethnic, gender or religious slurs are included in this policy.	Teacher intervention.	Suspension.

Visiting Hours for Parents and Local Guardians

Saturday 2nd and 4th : 2.00 p.m. to 6.00 p.m.

Sunday 2nd and 4th : 10.00 a.m. to 5.00 p.m.

Outing for Boarders. All Parents and Local Guardians to note :

* 9.00 a.m. to 5.00 p.m. Day Outing

** Boarders to return by 5.00 p.m. in case of a Night Outing on the scheduled day.

Kindly note that no outing will be permitted unless duly filled visitor's forms are submitted. This will be permitted only on 2nd April, 2022 and thereafter.

IMPORTANT INFORMATION

1. Parents and local guardians are reminded not to go to the Dormitories. Dorm Mothers and Housekeeper may be contacted for any assistance.
2. All correspondence must be addressed only to the Principal instead of individual members of the staff, either by name or designation.
3. Leave will be given to boarders only on the days permitted and only with the parents or authorised guardians.
4. If leave is required on any other occasion, an application in writing must be made to the Principal by the parent or guardian, at least one day in advance.
5. Resident scholars may celebrate their birthdays in the School only. "Permission WILL NOT be given to go out". Kindly see that you do not indulge your child on such occasions.
6. If a student returns late after the vacation or from leave she will be fined Rs.500/- per day and in addition will forfeit all exeat for that term.

7. Parents can telephone their wards on the following Telephone Numbers as per time and day specified.

Contact Nos. : 0177-2658008, 2658042, 2807060

Saturday : 1.00 p.m. to 4.00 p.m. and 4.30 p.m. to 6.30 p.m.

Sunday : 9.00 a.m. to 12.00 noon and 4.30 p.m. to 6.30 p.m.

The parents of the students of Forms III to VIII will call on Saturdays and the parents of the Boarders of Form IX to XII can speak to their wards on Sundays.

Overseas Parents may call their wards on Friday evening between 5.00 p.m. to 7.00 p.m. except during examinations.

Kindly note that the timings for phone calls during the Half Yearly, Selection and Final Examinations will be as follows:

Saturday : 1.30 p.m. to 4.00 p.m.

Sunday : 9.00 a.m. to 10.00 a.m. & 1.00 p.m. to 4.00 p.m.

- The girls are permitted to call up their parents from the School PCO during the week in case they have not spoken to them over the weekend. Parents of other children are not permitted to let any child make phone calls from their mobile phones. Calls made from any other place would be considered a serious breach of school discipline liable to be strictly penalized. Please ensure that your child does not bring a **MOBILE PHONE/I Pod with Wifi devices** to school. Doing so, would lead to **EXPULSION**. Once confiscated the Mobile Phone/I Pod will not be returned to the child or her family.
- * **Day scholars are strictly prohibited from helping the boarders in bringing or passing messages through telephone Calls / mobile phones / Internet or bringing in any food items. Doing so would lead to expulsion.**
- Enrolment in Auckland House School implies on the part of pupil and parents, willingness to comply with all the requirements and regulations of the school.
- The Principal has the right to suspend the attendance or require the withdrawal of any pupil without assigning any reason ; provided that she is satisfied that such a step is necessary in the interest of the school. The Principal reserves the right to waive off the rules contained herein without any reason for her action.
- Parents are requested to uphold the School rules and not to make requests for leave to attend family ceremonies or marriages etc. Kindly see that such functions conform to the School Vacation Calendar. Kindly note that your daughter must have 75% attendance to sit for each of the terminal examinations, failing which she will not be allowed to take the test due to shortage of attendance. This conforms to what is expected by the Council for the Indian School Certificate Examination. Students must adhere to the Unit Tests schedule as the Marks of the Unit Test will be added to the Final Promotion Examination.
- Pocket money is issued by the School office. Private money is strictly prohibited as are private charge accounts in town or elsewhere. No food is to be brought from outside unless due permission has been obtained from the Principal. Violation may lead to Expulsion.

- Parents desirous of withdrawing their ward from school must give one month's notice for day scholars and three months' notice for a boarder before the actual withdrawal.
- No school leaving certificates will be issued from 15th December, 2022 to 1st March, 2023. Written requests for school leaving certificates should be made before the 15th of December, 2022, in addition to intimation through the Retention Form.
- Kindly note that it is compulsory for each Boarder to join at least one Trek / Excursion during the session. All the boarders of the Junior School i.e. UKG-Form V will join the excursion in April, 2022.
- I would also like to inform you that parents are welcome to participate in all the various activities of the school as mentioned in the fixture.
- All parents are requested to refer to information in the fixture (***) with regard to Day or Night outing. Please note no one will be permitted an outing on days that have not been specified.

Sd/-
(Mrs. S. John)
Principal



AUCKLAND HOUSE SCHOOL

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